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**AGENDA**  
**BUILDING TRADES BOARD REGULAR MEETING**  
*June 22, 2021*  
**4:00 p.m.**

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THE MEETING WILL BE HELD AT CITY HALL, 125 EAST AVENUE B, HUTCHINSON, KS, 67504 IN THE CITY COUNCIL CHAMBER ROOM # 144.

**Please note:** *The Building Trades Board may take up items out of order shown on the Agenda. All or part of any agenda item may be discussed in an executive session at any time during a meeting, as may be necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in a work session or executive session.*

**1. Roll Call**

Richardson \_\_\_ McMurphy \_\_\_ Barkley \_\_\_ Dick \_\_\_ Leiker \_\_\_ Moore \_\_\_ Phillips \_\_\_ Sturgeon \_\_\_ Thomson \_\_\_

**2. Public Forum:**

Interested citizens may comment on matters pertaining to policies, programs, or action(s) of the Building Trades Board.

*(This is the opportunity for visitors and guests to address the Building Trades Board on any issues. The Building Trades Board may not discuss, nor may any action be taken on any issues at this time.)*

**3. Approval of Minutes of May 11, 2021.**

**4. Discuss City Ordinance No. 2015-47 – Adopted 11/17/2015, Article I – Building Trades License and Certification, Section 21-104 – Contractor Responsibilities – Item f** which states “Label all vehicles used in the operation of a firm regulated by this article with identification of such firm in a manner as prescribed by the department.”

**5. Discuss “Construction Project Submittal & Inspection Guidelines”** – Minimum project submittal requirements with the Building and Inspection Department for issuance of a work permit.

**6. Discuss future board meetings and possible topics for consideration.**

**7. Schedule next regular board meeting.**

**8. Adjournment.**

Motion\_\_\_\_\_

Second\_\_\_\_\_