

# **Hutchinson Airport Advisory Committee**

## **Meeting Agenda**

February 21, 2017

3:00pm

Type of Meeting: Official Advisory Board Meeting

Meeting Facilitator: Pieter Miller

Attendees: Steven Wilkinson, Adam Schneider, Zach Clobes, Darren Albertson

Also in Attendance: Justin Combs Parks & Facilities Director, Abby Stockebrand Hutchinson Chamber of Commerce, Eddie Wells Tower Control, and Charlene Gilley Administrative Assistant (taking minutes)

- I. 3:00 pm Meeting called to order by Pieter Miller.
- II. Roll call members that did not attend are Gary Pease, and James Siemens, Darrin Cox, Ron Caffrey.
- III. Approval of minutes from last meeting motion made by Zach Clobes. Steve Wilkinson second.
- IV. Open issues
  - a) Financial Report reported by Pieter Miller current balance discussed. \$16,062.71.
  - b) Zach Clobes made motion to accept the reported balance. Steven seconded, motion passed.
  - c) No reports from Airport Tenants.
  - d) Eddie Wells reported the operation numbers for January 2017, overall traffic was up due to nice weather.
- V. Old/New business
  - a) Discussion of who takes minutes. Charlene will do it, Pieter will do it in Charlene's absence.
  - b) Steve Wilkinson made Vice Chairman motion made by Zach Clobes made motion, Adam second, motion carried.
  - c) Pieter discussed Bi-Laws and what changes need to be made.
  - d) Discussed Airport Rezoning and how to get permits required.
  - e) Discussed Hangar 4.
  - f) Discussed 4/22 Crack Seal and shortening of the runway
  - g) Discussed Runway 17/35 project and projected time construction will start.
  - h) Discussed and talked about additional T-Hangars and the placement of where they should be go and how to approach City Council, on getting them built.
  - i) Discussed advertising and budget for advertising.
  - j) Discussed and talked about website and social media.
  - k) Discussed Office Space for Rent at Airport.
  - l) Discussed Inspection and budget for painting that needs to be done to pass future inspections.
  - m) Discussed and talked about previous City Council touring Airport.
  - n) Abby Stockebrand discussed how the Chamber of Commerce works with the Airport.
  - o) Discussed Airport use and how to get more activity going through.
  - p) Discussed airport tenants and business models.
- VI. Zack Clobes made motion to end meeting Steven Wilkinson second to adjourn meeting at 5:10pm