
MINUTES**HUTCHINSON LANDMARKS COMMISSION**

City of Hutchinson

Thursday, January 14, 2021 – 4:00 p.m.

Via Zoom Meeting

125 E. Avenue B, Hutchinson, Kansas

1. ROLL CALL

The meeting was called to order at 4:00 PM via Zoom.

Members present: Joel Haag (1/1), Gale Wall (1/1), Jo Higgins (1/1), and Shannon Whetzel (1/1). Chelsey Dawson (0/1) was absent.

Planning Staff present: Ryan Hvitløk, Director of Planning and Development; Amy Allison, Senior Planner, and Charlene Mosier, Planning Technician.

2. APPROVAL OF MINUTES

Haag made a motion to approve the minutes from December 10, 2020, seconded by Higgins, passed unanimously.

3. WRITTEN REPORTS

a. Projects Approved Administratively

Project #	Address	Description	Local Landmark	District and Contributing Status
ADM20-000016	731 E Avenue A	Electric Service Box Replacement		Houston Whiteside, Non-Contributing

- b. Projects Approved by the SHPO – None
- c. Projects Approved by the City Council – None
- d. Other Reports – None

4. NEW BUSINESS

- a. None.

5. OLD BUSINESS

- a. 2021-2023 Preservation Action Plan – Update

Allison reviewed the 2021-2023 Preservation Action Plan.

Goal 1

The first item is to develop an historic preservation course with continuing education credits for realtors, contractors, etc. The second item is to provide additional education on historic preservation to residents and homeowners through workshops. It was decided to combine these two action items into one. Whetzel asked about continuing education for contractors and realtors as they likely have different accreditation systems. Haag suggested offering a course and then issuing a document and let each organization determine what the credit is for each person who attended. Allison said staff would not advertise courses as continuing education but just as an educational seminar. Holding an educational seminar in May would be a good time as it is National Preservation month. This would be an annual event.

Item 3:

Applying for a preservation technology grant to fund virtual historic mobile tours is the next action item. The tasks include working with the museum and starting with the downtown commercial districts to develop the app. This item was scheduled for 2021.

Item 4:

Hosting an event similar to the Antiques Roadshow was moved to 2023. This event could involve working with Mark Buckely (Toy Depot) and Lloyd Armstrong (Armstrong Antiques). Moving this till later will avoid scheduling during Covid. Haag and Wall suggested working with other antique stores and the Downtown Coalition, as well.

Item 5:

Prioritizing small educational opportunities through local organizations to provide targeted education to Downtown property and business owners was moved to 2022. Allison said obtaining a slot on other boards agendas to present information and not a full seminar would be a good opportunity.

Goal 2

Item 1:

Preserving local historic sites would involve applying for an Historic Preservation Fund Grant to hire a consultant and conduct a survey of modern architecture. Haag said there are unique structures that may not fit in this category such as the Lustron house that should be included. This item was designated as a future strategy.

Item 2:

A Memorial Hall use study would need to be coordinated with the Parks and Facilities Department and apply for an Historic Preservation Fund grant for a rehab study. This would be scheduled for 2022. Memorial Hall was identified as a higher priority over the modern architecture survey. The City may apply for two grant cycles for the study.

Goal 3

Adding an illustrated architecture dictionary to the historic preservation webpage was placed on the 2021 timeline along with preparing an accepted materials guide that can be used on historic buildings. The State may have their own guide that we could follow.

b. 2021 HPF Grant Announcement

The announcement for the 2021 HPF Grant was included in the packet. This will be good information for the future.

c. Election of Officers & Committees

- Chair - The members voted to maintain the current officers of Whetzel as Chair and Haag as Vice-Chair. The motion passed on a motion by Haag seconded by Higgins.
- Design Review Committee – Haag volunteered to serve on this committee, with the existing committee members Whetzel and Dawson. Higgins and Wall are alternates.

6. OTHER BUSINESS

- a. Upcoming: None
- b. Open comments from the audience: Jesse Juma, 2708 Westminster Dr, said he is an advocate for Memorial Hall. He said there is a lot of potential for use of this building for performances. He is willing to help with this project.

7. ADJOURNMENT

The meeting adjourned at 4:56 p.m. The next Landmarks Commission meeting is scheduled for February 11, 2021.

Respectfully Submitted,

Charlene Mosier
Planning Technician

Approved this 11th day of February, 2021.

Attest: 

Ryan Hvitløk, AICP, CFM
Director of Planning & Development