



1. ROLL CALL

The Planning Commission meeting was called to order at 5:30 pm with the following members present: Jane Gamber (6/6), Rod Calhoun (6/6), Jon Richardson (6/6), Logan Leuenberger (5/6), Robert Hickman (5/6), Darryl Peterson (2/6), and Jackson Swearer (6/6) (Chair). Valerie Roberts-Ropp (1/6) and Dave Inskeep (4/5) were absent.

Planning Staff present were Ryan Hvitløk, Director of Planning & Development; Amy Allison, Senior Planner; and Charlene Mosier, Planning Tech. Izzy Rivera, Building Official, was also in attendance.

2. APPROVAL OF MINUTES

The minutes of the April 13, 2021 meeting were approved on a motion by Richardson, seconded by Calhoun, passed unanimously.

3. CORRESPONDENCE & STAFF REPORTS

The documents and staff reports were accepted into the official record on a motion by Gamber, seconded by Richardson, passed unanimously.

4. PUBLIC HEARING – None.

5. NEW BUSINESS

a. SDP21-000002 – SW Bricktown No. 1 Preliminary Plat

Request for preliminary plat approval to re-plat lots, located at 401 W 1st Avenue and 19 N Madison Street (Lots 103, 105, 107 and 109, First Avenue West of the Original Town Plat), as Lot 1, Block A of the SW Bricktown No 1 Addition.

The applicant was not in attendance.

A motion was made by Richardson, seconded by Gamber to table the case to next meeting because the applicant was not present. The motion passed with unanimous vote.

b. SDF21-000002 – SW Bricktown No. 1 Final Plat A21-000001 Zoning Ordinance

Request for final plat approval to re-plat lots, located at 401 W 1st avenue and 19 N Madison Street (Lots 103, 105, 107, and 109, First Avenue West of the Original town Plat), as Lot 1, Block A of the SW Bricktown No. 1 Addition.

A motion was made by Richardson, seconded by Calhoun to table the case to the next meeting because the applicant was not present. The motion passed unanimously.

6. UPCOMING CASES

a. May 11, 2021

1. **SDP21-000003** - Meadowlark Dunes Replat
2. **SDF21-000003** – Meadowlark Dunes Replat

7. ADMINISTRATIVE CASES

- a. SIT21-000001 – Industrial Building Expansion (Pending)
- b. WCF21-000004 – Antenna and Equipment Replacement (Approved)
- c. SIT21-000002 – Self-Service Storage Buildings (Pending)
- d. PL21-000001 – Cargill Truck Parking Lot Expansion (Pending)
- e. SDF21-000004 – Minor Plat (Pending)
- f. SDF21-000004 – Minor Plat (Pending)

8. COUNCIL ACTION ON CASES

- a. **CUP21-000001** -7 N Superior St Salvage Yard (Approved)

9. OPEN COMMENTS FROM THE AUDIENCE

- a. None.

10. ANNOUNCEMENTS

- a. Meetings in person will resume on May 11, 2021 for the Planning Commission.

11. ADJOURNMENT - The meeting adjourned at 5:37 p.m.

Respectfully Submitted,

Charlene Mosier
Planning Technician

Approved this 11th day of May 2021

Attest: 

Ryan Hvitlök, AICP, CFM
Director of Planning & Development