
MINUTES**HUTCHINSON LANDMARKS COMMISSION**

City of Hutchinson

Thursday, May 13, 2021 – 4:00 p.m.
City Council Chambers
125 E. Avenue B, Hutchinson, Kansas

1. ROLL CALL

The meeting was called to order at 4:00 PM.

Members present: Joel Haag (4/4), Shannon Whetzel (4/4), Gale Wall (4/4) and Jo Higgins (3/4). Chelsey Dawson (2/4) was absent.

Planning Staff present: Amy Allison, Senior Planner; and Charlene Mosier, Planning Technician. Izzy Rivera, Building Official, was also in attendance.

2. APPROVAL OF MINUTES

Haag made a motion to approve the minutes from April 22, 2021, seconded by Higgins, passed unanimously.

3. WRITTEN REPORTS

a. Projects Approved Administratively

Project #	Address	Description	Local Landmark	District and Contributing Status
ADM21-000004	11 Hyde Park Dr	Replace existing fence.	-	
ADM21-000005	206 W 1 st Ave	Install sign on non-historic addition	-	Individually Listed

b. Projects Approved by the SHPO - None

c. Projects Approved by the City Council

i. 2021-2021 Preservation Action Plan – Approved with modifications

d. Other Reports – None

4. NEW BUSINESS

a. None.

5. OLD BUSINESS

a. Houston Whiteside New Occupant Letter Modifications

Allison said the Director of Communications reviewed the letter and made a few edits. Higgins reviewed the letter with Houston Whiteside Neighborhood residents and received positive feedback. Landmarks Commission members will sign the letter.

The Landmarks Commission members came up with a list of names for possible Landmarks Commission members. Staff will make contact to see if they are willing to serve.

b. 2021-2023 Preservation Action Plan Modification

Allison said the City Council reviewed the 2021-2023 Historic Preservation Action Plan at their last meeting. The City Council approved the Action Plan with the addition of Action 2.2 Review historic properties through strategic analysis. a) Review boundaries of existing historic districts and b) Consider all potential outcomes when properties are nominated for listing. They would like to see strategic analysis of nominations for historic preservation as well as a review of the current district.

Listed properties should be considered on specific merit rather than just that a structure is fifty years or older. Cohesiveness of an area should also be preserved. Haag said we need to find a balance on what will preserve history but not be so stringent as it will eliminate the historic designation completely.

Some owners are frustrated with the added timeframe and expense of getting permits for historic properties. Allison explained that keeping our Certified Local Government status current is more convenient and faster than having all permits reviewed by the State.

Rivera spoke a bit about historic preservation when he worked in New York City. He suggested having a parade of historic properties so people are aware of what can be done with historic properties and what has been done locally. Haag gave a bit of history on the Hoke building renovation that is occurring now in our downtown.

Motion to accept modification of the 2021-2023 Preservation Action Plan was made by Haag, seconded by Wall and passed unanimously.

6. OTHER BUSINESS

a. Upcoming

- i. LM21-000003 (Request to change the May 27, 2021 Landmarks Commission Meeting to May 20, 2021)

Higgins made a motion to move the May 27, 2021 meeting to May 20, 2021 at 4:00 p.m. The motion was seconded by Haag, passed unanimously.

- b. Open comments from the audience – none.

7. ADJOURNMENT

The meeting adjourned at 4:52 p.m. The next Landmarks Commission meeting is set for May 20, 2021.

Respectfully Submitted,

Charlene Mosier
Planning Technician
Approved this 20th day of May, 2021.

Attest:  _____

Ryan Hvitlök, AICP, CFM
Director of Planning & Development