

1. ROLL CALL

The Housing Commission meeting was called to order at 4:00 p.m. with the following members present: Lisa Gleason, Ryan Patton, Kelly Anne Lanham, Tony Finlay, Nathan DeBerry, Jeff Thomson, and Dan Rich. Angie Davenport, Scott Cooley, Lucas Soltow, and Aubrey Patterson were absent. Julia Westfahl, SCKEDD; Adam Stewart, Neighborhood Development Coordinator; and Steve Dechant, City Councilmember were in attendance. Staff present were Rebekah Keasling, Director of Public Information; Ryan Hvitlok, Director of Planning and Development; Amy Allison, Senior Planner; and Charlene Mosier, Planning Technician.

2. APPROVAL OF MINUTES

The minutes of the April 24, 2019 meeting were approved on a motion by Lanham, seconded by Deberry, passed unanimously.

3. ANNOUNCEMENTS

a. Gleason Introduced Ryan Hvitlok, Director of Planning and Development, who moved from Fergus Falls, Minnesota.

4. WRITTEN REPORTS

a. **Housing Report – YTD Report**

The Housing Report was included in the agenda packet. Allison said there has been an increase in Brush Up Hutch applications since the creation of an online form.

5. ORAL REPORTS

a. **Healthy Neighborhoods Initiative**

Stewart said SW Bricktown will have a meeting June 1 to discuss the Woodie Seat Freeway and CDBG application. College Grove met May 19 for Donuts on the Driveway and discussed the option of organizing a Halloween event. Farmington Park had volunteers re-stain the gazebo and held an event in their park with 50 people attending. Ballots to vote on a name for the Allen neighborhood were mailed out. The movie series at the Library will start in June. Faris interviews will be completed next week and the first neighborhood meeting will be held May 30 at St. Teresa Parish Hall. The Yard of the Month program is being launched for the neighborhoods. National Night Out is August 6.

b. **Hutchinson Land Bank Update**

Hvitlok reported the bid for the vacant lot in the 500 Block of East Avenue A was turned down because it was less than 50% of the appraised value and has been owned by the Land Bank for less than one year. The Land Bank may also wish to obtain another property next to this one for possible infill development.

c. **Aging in Place Committee**

Gleason gave an update on the Aging in Place Committee. After Mr. Winchester gave his presentation, the subcommittee met to discuss aging in place and promoting housing that allows elderly to remain independent. The committee would like to contact other communities to see

what they are doing, as well as reach out to the Housing Authority, Interfaith Housing Services and New Beginnings. Also discussed was the idea of promoting an event to bring information to seniors on this topic.

d. Housing Assessment Tool – HIAC Presentation June 19, 2019

Allison said the HAT is a requirement for CDBG grant applications. Information that was provided in the agenda packet will be presented to the HIAC, representatives from various State organizations, on June 19. Comments may be submitted to Allison. The presentation will be in Newton.

6. OLD BUSINESS

a. Brush Up Hutch Proposal Update

The proposed amendments to the Brush Up Hutch program were included in the agenda packet. An RFP will need to be completed to give all paint providers an opportunity to respond. The biggest changes would be the contractor would provide consultation services on paint colors and equipment as part of the process. The applicants will not need to come up with the funds to purchase the paint as it will be a credit system. The applicants will have 30 days to complete painting with an extension option up to 60 days for inclement weather conditions. The program will now be open to all residential properties whether rentals or owner occupied. Thomson said if rentals will now be eligible for Brush Up Hutch funding, he would not coordinate volunteers for painting projects that are income producing for the owner. Housing Commissioners agreed that landlords must agree to freeze their rental rates for three years to be eligible.

7. OPEN COMMENTS

a. None.

8. OTHER

a. Upcoming Discussion:


- i. RRIP Recommendation – Hvitlok said a study session with City Council will be held July 24 to determine how to proceed with the Rental Registration and Inspection Program. If City Council would like to proceed, a letter to notify landlords of the outcome will be sent and allow comments.

b. The next regularly scheduled Housing Commission meeting is Wednesday, June 26, 2019, at 4:00 p.m.

9. ADJOURNMENT – The meeting adjourned at 4:35 p.m.

Respectfully Submitted,
Charlene Mosier, Planning Technician

Approved this 26th day of June, 2019.



Secretary