

REQUEST FOR MUNICIPAL COURT RECORD INSPECTION

CITY OF HUTCHINSON, KANSAS

REQUESTER'S INFORMATION

Name: _____

Address: _____ City _____ State _____ Zip _____

Phone _____ Fax _____ Email _____

RECORD SOUGHT: Please provide as much information as you have to help identify the record(s) you desire to inspect. Include name, aliases, date of birth, case numbers, violation dates and charges.

1. _____

2. _____

3. _____

CHARGES: A charge for providing copies of public records is authorized by state law and has been established by the City Governing Body. The fee for copying public records is \$.25 per page and is in addition to any fee charged for access to and inspection of the records. A \$12.00 per hour fee will be charged for research time.

CERTIFICATION

I understand that K.S.A. 45-230, as amended, provides that except to the extent otherwise authorized, "No person shall knowingly sell, give or receive, for the purpose of selling or offering for sale any property or service to persons listed therein, any list of names and addresses contained in and derived from public records."

I also understand that a violation of K.S.A. 45-230, as amended, is a Class C misdemeanor.

I hereby certify that I do not intend to, and will not: (A) Use any list of names or addresses contained in or derived from the records or information for the purpose of selling or offering for sale any property or service to any person listed or to any person who resides at any address listed; or (B) sell, give or otherwise make available to any person any list of names or addresses contained in or derived from the records or information for the purpose of allowing that person to sell or offer for sale any property or service to any person listed or to any person who resides at any address listed.

*****SIGNATURE** _____ Your copy of this form is your receipt

(To Be Completed by Record Custodian)

Date and Time of Request _____ AM/PM Date and Time Access Provided
_____ AM/PM

The charge to you for copy(s) of the record(s) is \$ _____ Records
Custodian _____