

# **RULES & REGULATIONS**

## **Rice Park, Homebuilder's, and Gazebos**

The City of Hutchinson reserves the right to terminate this agreement at any time upon notice to the user and the user agrees to forego any claims against the City of Hutchinson for damages by reason of this termination. No rental agreement shall be made more than one (1) year to the date in advance. Hours on contract must include setup and clean up. **No early setup and late stays allowed.**

Rice Park rental key does unlock the trash dumpster. If you have any questions, feel free to call the after-hours number on your contract.

The gazebos may be rented from 8am to 11pm. In the event the gazebo is in use and the party refuses to leave, call 911 for assistance.

**Changing Reservation Dates:** If you wish to change your reservation date you may do so only one (1) time. Any changes made more than that need to be approved by the Park Maintenance Supervisor and by the Parks & Facilities Assistant Director.

**Cancellation Policy:** Any cancellations may be refunded if the tenant notifies the Parks Office prior to 30 days of event 100% refund, any cancellation made 15-29 days prior to event deposit plus half of rental fee, any cancellation made 0-14 days prior to event, deposit will be refunded.

**Keys:** Keys must be picked up the week of your event at the Parks & Facilities Office Monday–Friday 8am – 5pm. Keys must be returned to the Park Office Monday morning before 9am or to the key drop box after rental.

## **Carey Park Gazebo, George Pyle Gazebo, Ave. A Gazebo**

No modifications may be made to the gazebo.

### **Policies:**

- The facilities are designated "Non-Smoking."
- Use or operation of a loud speaker or sound amplifier on the streets, alleys or public grounds of the City of Hutchinson requires a sound permit. The sound permit may be granted or refused at the discretion of the City Manager.
- Use of these buildings is limited to social, recreational, or fraternal activities. Under no circumstances shall the building be used for profit motivated commercial enterprises.
- No sale of food or drink will be permitted.
- The user agrees to use the premises for lawful purposes and not to attempt to charge a fee or to sell any merchandise while using the facilities without written consent of the City Manager.
- No pyrotechnic devices of any type are allowed.
- The person who signs the contract must assume liability for supervision of all persons at the facility and provide adult chaperones (18 or older) for any group that includes minors, one adult for each 15 minors.
- Assume liability for damage to facility or premises, which is in no way limited by the amount of the deposit.
- All parks close at Midnight.
- Tents and Inflatables need to have Park Supervisors approval.
- No parking on grass at any facility.

### **For Inflatables:**

For more information contact Parks Administration call 620-694-1905 or come to the office at 1600 S. Elm.