



Hutchinson Land Bank

Application Number: _____

Application to Donate Property

1. Applicant Information

Full Name:

Last

First

M.I.

Address:

Street Address

Apartment/Unit #

City

State

ZIP Code

Telephone:

()

Email: _____

List any delinquent taxes, fees, or licenses in Reno County related to Property:

2. Property Information

Street Address of Donated Property: _____

Legal Description of Property: _____

Tax ID or parcel number of property: _____

Classification:

- Property with Structure Vacant/Buildable Lot Vacant/Non-Buildable Lot

Any Immediate Maintenance requirements: _____

3. Additional Comments and/or Explanations

4. Attachments

(Please include the following documentation with your application for donation)

- **Deed or title report indicating ownership of donation property**
- **Documentation of any liens or encumbrances on the property**

NOTE: INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED AND WILL BE RETURNED TO THE SENDER.

As the applicant, I attest that the information in this proposal is accurate. I attest that I have read Land Bank policy and agree to the terms and conditions of it. I understand that the Land Bank Board of Trustees reserves the rights to reject any proposal without cause.

Applicant's Signature: _____

Date: _____

For Office Use Only:

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| Reviewed by Land Bank Board of Trustees (<i>Date</i>): _____ |
| Approved _____ Not Approved _____ |
| Transfer Complete (<i>Date</i>): _____ |